

Headteacher
Ms Rachel Jones MA NPQH FRSA

Chair of Governors
Mrs Stephanie Ajayi

To: The Vicar, Minister or Religious Leader

We would like to remind you that admissions are made mainly on the basis of the information you provide the Governing Body in **Part B** of The Blue School's Supplementary Information Form (SIF).

The Admissions Panel requests that all references are to be signed and dated.

We advise that active membership must be for at least 2 years immediately prior to the application period **01/11/2023 -15/01/2024**, with attendance at least fortnightly by at least one parent. Families who have changed church/place of worship within 24 months prior to the Governors' consideration of admissions must provide a second reference from their previous Vicar/Minister/Religious Leader.

We recommend that you discuss your reference with the family before sending it to us.

We ask for another Church official to countersign the form in line with the Blue School's safeguarding guidance on countersignatures which is now mandatory. This is to act as a witness to your signature. It may be a Deacon, Elder, Church Secretary, Administrator, Lay Leader or other Faith Leader who is in a position of recognized leadership in your Church/Institution.

After the Governing Body's Admissions Panel has made a decision, it may be necessary to share the information you have provided with the child's family. Thank you for your assistance.

Yours sincerely,

Mrs Helen Wildgust
Admissions Officer