



Blue School PA

Minutes of Meeting - Thursday 21 November 2019

<p>Chair: Kerry Pentecost</p> <p>School Representative: Kirsty Sweet Apologies from Sarah Meyer</p> <p>Minutes: Martine Clark</p> <p>Apologies: Alison Batten, Olivia Perez-Cockburn, Gilly Greenwood, Rachel Godfrey, Sharlene Tsuchihashi, Laura Skinner, Caroline Elms, Bryony Kite, Lizzie Watts-Russell, Angela Kaye, Molly Khandan-Nia, Simone Nickels, Dianna Nakhla, Liz Colgan, Chris Dickson, Naomi Pickwood, Jo Proudlove,, Wendy Seccombe, Tina Losada, Elaine Hardy, John Langley, Catherine Perrin, Debra Lyonette</p> <p>Present: Mila Fadeeva, Beki Chami, Cynthia Arshy, Emily Dickson, Georgina Urzi, Elsie Ng</p>	<p>Action owned by:</p>
<p>Future Meetings - all It was agreed to cancel the meeting planned for 10 December and reschedule in January as a planning meeting - date TBC.</p> <p>A survey monkey questionnaire will be set up to ask reps which days of the week is preferable for future meetings.</p>	<p>Kerry - set up survey monkey</p> <p>Martine - reschedule meeting</p>
<p>Recap of future planned events - Kerry Kirsty advised that events currently planned by the PA for next year are Bounce, the Summer Fair and Bake for Books. Y3 have their Bake for Books event on Friday 29 November.</p> <p>Kerry to speak to Y3 teacher to request a photograph of their class enjoying the books purchased from the proceeds of the book sale. This can go into the next newsletter to raise awareness.</p>	<p>Kerry - speak to Y3 teacher</p>

<p>Finance Update - Kerry Kerry gave a brief update on the funds raised from recent events:</p> <ul style="list-style-type: none"> • More than £1600 was made from the quiz night • Over £1000 has been raised from the sale of tea towels. In addition to this we will be able to claim the VAT through the school. • 17 kilos of foreign currency has been sent to the cash4coins company so far. • Unfortunately Silver Smarties did not do so well this year, although it raised more than £1,100. <p>A discussion arose around changing the timings for next year and switching this fundraiser to 'Penny Wars' instead, possibly to be held in houses.</p> <p>Kerry will share all results by activity w/c 25 November.</p>	<p>Kerry - share fundraising figures</p>
<p>PA Committee</p> <p>Kerry advised that Kirsty Sweet is the interim Treasurer and Katherine Beaten will start as Treasurer in January 2020.</p>	
<p>Disco - 12 Dec (SINCE POSTPONED - new date 23 Jan) It was agreed that for the KS1 disco:</p> <ul style="list-style-type: none"> • all children must be accompanied by a responsible adult • tickets priced at £3 to include crisps and sweets <p>KS2 disco:</p> <ul style="list-style-type: none"> • drop-off • tickets priced at £5 to include crisps, sweets, slice of pizza <p>Tickets will be available via Parent Pay and parents will need to sign a disclaimer re: allergies</p>	<p>Kerry - ask if we can use New Hall oven to cook pizzas</p> <p>Martine - contact local pizza companies for quotes</p>

<p>Christmas Fair</p> <ul style="list-style-type: none"> • Each year group has been asked to manage a different stall • Mufti day will be held on 29 November and each year has been asked to donate something different for tombola prizes • All parents will be asked to contribute cakes for Y1's cake stall • Gazebos will be erected outside and some activities (hot dogs, cake decorating, cracker craft) will take place inside the New Hall and the adjacent art room • The hamper raffle has been cancelled so hampers do not need to be made • Parents are requested to donate or loan (clearly labelled) Christmas decorations and lights • Set up will be from 1.30 onwards • Each year is requested to provide 2 x volunteers to help 	<p>Reps - reassure parents that stall activities will only take 15 minutes each</p> <p>Martine - confirm loan of hot dog machine</p> <p>Kirsty - design £50 checker board game</p> <p>Kerry - ask Jim/Wayne to man gate and let people in/out for security</p> <p>Kirsty - locate previous example of H&S assessment</p> <p>Kerry - confirm first aiders</p> <p>Becki - check if she has outside lights that could be used</p>
<p>Raffle</p> <p>We have some great prizes for the raffle - tickets will be sold at the fair (by Y6) and the raffle drawn on Friday 13 December.</p>	<p>Kerry - check that all teachers have been given raffle tickets</p> <p>Reps - encourage people to purchase raffle tickets</p>
<p>Next Meeting – TBC</p>	